

**PSA Member Grant Application
Form 1: Proposed PSA Program Statement**

Year: 2022–23

PSA: BC Technology Education Association (BCTEA)

This form is used to outline the PSA's Goals and Objectives for the current year. It also shows the activities that are planned in order to meet the goals, and how the PSA will evaluate whether the goals have been met. For any activities that involve a cost, there should be a corresponding budget amount in the PSA Budget.

NOTE: PSAs are required to report on, either directly in this form, or as a one-page attachment to the form:

- services the PSA provides to the members of the PSA, other than an annual or regional conference
- processes in place to communicate with members of the PSA during the course of an individual's one-year PSA membership
- processes in place to engage new members of the PSA in order to retain them.

Additionally, PSAs are encouraged to:

- develop an implementation plan to spend down accumulated surpluses or unused funds
- include, as necessary, funds to make available release time for mentorship and capacity building.

GOAL	OBJECTIVES	ACTIVITIES	EVALUATION (method & criteria)
<p>Increase member engagement in PSA and the Teacher Federation.</p>	<p>Evaluate the use of communication methods being used currently. (Website, Listserv, Facebook Group.)</p>	<p>Survey membership on uses and interests.</p>	<p>Track use of methods. Is email being opened, are hits to website increasing? Are members adding resources to the website?</p>
	<p>Refresh BCTEA website. Try to make more accessible and useful to members.</p>	<p>Build new site, include area for members to share and access resources.</p>	
	<p>Increase awareness of common issues and new initiatives.</p>	<p>Hold zoom meetings throughout the year (hopefully one per quarter.)</p>	<p>Track attendance and increase or decrease of common questions.</p>
<p>Complete updates and publish the BCTEA Best Practices Guide.</p>	<p>Promoting safe and reasonable working conditions for Technology Education classes to school districts.</p>	<p>Review the draft returned by BCTF legal with writing group (release time provided to members from PSA funds for one day if needed) and then meet with PSA coordinator and legal.</p>	<p>Successful completion of the updated Best Practices Guide.</p>

	Informing teachers on what is a reasonable request to school admin around shop class set-up (space, class size, composition)	Zoom session once guide is released and published to inform members of the changes.	Feedback from membership.
Create and distribute resources for membership.	Create printed resources that would be useful for PSA members overall.	Make a survey to determine some starting points (have needs changed since COVID started?)	Feedback from membership.
		Create resources, print and digital, for distribution to members.	Track what resources are being asked for and then which are being used once created.
Create inquiry/ advocacy group for provincial issues facing Tech Ed.	Create awareness among the greater BCTF and school districts to the challenges Tech Ed teachers are facing	Call out for representatives from provincial “zones” to make up the committee. Provide release time for members to meet and discuss.	Executive committee member to be a liaison on the committee. Space to be held for members if all positions not filled.
		Create a finalized document that supports the findings & includes recommendations.	Publish findings on Website & Facebook for local chapters to use.
Increase enrolment of teacher candidates with Technology Education focus.	Help spread the word on the lack of and need for more Tech Ed specialist teachers across the province with the goal to increase the number of teachers available.	Shoulder tapping high school students past and present grads.	Increase of successful applicants at BCIT/ UBC - Enrollment Data
		Working with outside agencies such as ASTTBC Construction Foundation, ITA.	Adding successful graduates through new post-secondary programs like TRUs BETT.

		Use social media to help promote the profession	
--	--	---	--